

## DOCUMENT 00 11 13 – ADVERTISEMENT FOR BIDS (PUBLIC)

### PART 1 GENERAL

#### 1.1 NOTICE TO BIDDERS

- A. Notice is hereby given that sealed Bids for the Medical Assisting Lab renovations to Ivy Tech Community College, Richmond Campus will be received at:
1. Ivy Tech Community College – Richmond Campus, 2357 Chester Blvd, Richmond, Indiana 47374
- B. Bids will be received until:
1. June 27, 2017 at 2:00 pm (local time) at the Business Office, Room 1258, at the Ivy Tech Community College, Richmond Campus.
  2. Bids received after that time will be returned unopened. Bids will be publicly opened and read aloud.
- C. Work shall be performed under one Unified Contract.
- D. Bids shall be submitted on forms provided in this Project Manual.
- E. Bids shall also be executed in accordance with Indiana Board of Accounts form No. 96 (Current Revision) – “Contractor’s Bid for Public Works” (available at [www.in.gov/sboa/files/Form96.pdf](http://www.in.gov/sboa/files/Form96.pdf)), with a financial statement complying with Section III of Form No. 96, Bid Form, a satisfactory Bid Bond, or certified check pursuant to I.C. 36-1-12-4.5, payable to:
1. Ivy Tech Community College
- F. Bid Security shall be in the amount of not less than five percent (5%) of the total price and delivered in a sealed envelope showing the Bidder’s name and address.
- G. Bids shall be delivered in a sealed envelope plainly labeled to indicate the following:
1. Addressed to:
    - a. Ivy Tech Community College
    - b. Medical Assisting Lab for Ivy Tech Community College Richmond Campus.
  2. The name and return address of the Bidder.
- H. Should a successful Bidder withdraw the Bid, or fail to execute a satisfactory Contract, the Owner may then declare the Bid deposit forfeited as liquidated damages.
- I. Construction shall be in full accord with the Drawings and Specifications.
- J. To obtain documents Bidders will be required to register at the Eastern Engineering, 317-598-0661, website ([distribution.easternengineering.com](http://distribution.easternengineering.com)) to become a plan holder for the Project. Once registered, Bidders can download the complete set of documents in .PDF form free of charge. Registered bidders will receive electronic distribution of addendums and other electronic communications during the bidding period. Bidders can purchase hard copies of the documents from Eastern Engineering for the cost of printing as established by the Printer. No partial sets will be issued.

- K. Bid Documents may also be examined by prospective Bidders at the following locations:
- CMD (Reed Construction Data)  
[www.cmdgroup.com](http://www.cmdgroup.com)
- Dodge Data & Analytics  
[www.construction.com](http://www.construction.com)
- L. The Owner reserves the right to accept or reject any Bid, waive any informalities or errors in bidding for a period of one hundred twenty (120) days after the Bid opening.
- M. Bidder receiving the award shall furnish an approved one hundred percent (100%) Performance Bond and a one hundred percent (100%) Labor and Materials Payment Bond which cover faithful performance of the Contract and the payment of all obligations arising thereunder. Said bonds shall remain in full force and effect for twelve (12) months from the date of acceptance of the Work.
- N. The Contract to which the Owner will be a party will contain provisions prohibiting the other party to the Contract, and their subcontractors, from engaging in employment practice that constitutes a discrimination against a person because of the person's race, color, sex, religion, national origin or ancestry. The Contractor shall provide an affidavit with each billing, assuring the Owner that this provision has not been violated.
- O. Bidders shall be required to comply with the terms of the State Board of Trustees Resolution 2017-4 (Use of Apprentices in Certain Construction or Remodeling Projects) which is included in Section 002115 – Additional Bidding and Contract Requirements for Ivy Tech Community College. When reviewing this Resolution, give special attention to the fact that all contractors, subcontractors, subs-subcontractors with contract over \$50,000 must submit a Resolution 2017-4 statement showing how compliance will be achieved.
- P. Successful Bidders shall be required to comply with the Additional Bidding and Contract Requirements for Ivy Tech Community College relating to Schedule of Wages, Apprentices and Trainees, Certified Payroll and Drug Testing.
- Q. Ivy Tech Community College is committed to equal opportunity without regard to race, religion, physical or mental disability, age, veteran status, color, creed, national origin, or sex.
- R. Where trade names, brand names, or manufacturers' names are used in this Project Manual, it is for the purpose of establishing kind and quality and not for the purpose of limiting competition. Bidders may offer items or materials equal in quality and having the same durability and efficiency if the Bidder first receives written approval from the Architect/Engineer prior to the date/time of the Bid opening and complying with requirements of the Instructions to Bidders. The Bidder shall identify such substitutions by name, kind, and type with the Bid.
- S. A Pre-Bid Meeting and tour is scheduled for:
1. Date: June 21, 2017
  2. Time: 2:00 pm (local time)
  3. Place: Student Lounge, Room 1262, Ivy Tech Community College, Richmond Campus, 2357 Chester Blvd, Richmond, Indiana 47374

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